



**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, JULY 12, 2016
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION BY DAVID DAVIS

CALL TO ORDER: Mayor Carl Brinkley called the meeting to order at 7:00 pm.

PRESENT: Mayor Carl Brinkley, Vice Mayor Gayle Hillert, Councilwoman Johnette Roberts, Councilman Jeff Irvine, and Councilman Robert Umstead

ALSO PRESENT BUT NOT ON THE ROLL: Darlene Burcham, Town Manager, Angela Carper, Clerk of Council, and David Davis, Town Attorney

PLEDGE OF ALLEGIANCE: Mayor Brinkley led the attendees and council in the pledge of allegiance.

CONSENT AGENDA

1. MINUTES June 26, 2016 Council Meeting

RECOMMENDATION: Approve minutes from June 26, 2016

Motion to approve minutes

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

ACTION ITEMS

2. ORDINANCE AMENDING SECION 14-45 AND SECTION 14-46

When the Code of Ordinances for the Town was revised and re-codified in April, 2015, these two sections were inadvertently omitted and now need to be re-enacted as a part of the Town code.

RECOMMENDATION: Adopt ordinance

Motion to waive second reading

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Umstead

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

3. REQUEST FROM CLIFTON FORGE HIGH SCHOOL ALUMNI

The Clifton Forge High School Alumni classes of 1965-1968 will be hosting their 50th class reunion at the Clifton Forge Armory. The event will include a 1960's "sock hop" on the evening of September 23, 2016, and they would like permission to obtain a liquor license from the Virginia ABC Board for the event as they have for past events.

RECOMMENDATION: Grant permission to obtain permit

Suzy Mullikin addressed Council on behalf of the Alumni Association and stated that they have been having these types of events since 1998 and have used the armory, school, and cafeteria in the past and that in the past when they have had alcohol at the events with permission from Council there have been no incidents or problems. Councilwoman Roberts asked if they have had a permit for the Armory previously. Suzy replied that the last 3-4 years they have used the Clifton Forge School of the Arts and that they have had events at the Armory as early as 1998 and that they even held one event in the school cafeteria while it was being used as the Clifton Forge Middle School with no issues. Mayor Brinkley jokingly commented that the group, of which he is a member, ages should prevent any problems as they would all be ready for bed by 9 PM! Councilwoman Roberts stated that her only concern would be granting the permit for one group and then not allowing it for another and the need for a valid reason behind a decision to decline a request. Mrs. Burcham stated that Council will

need to look at each request on a case by case basis and base their decisions on the information provided at that time and that any decision to grant permission would be solely up to them.

Councilman Umstead stated that he personally sees no problem and agrees that Council should make the decisions on a case by case basis. Councilwoman Roberts stated that she agrees, but feels that a common basis is needed and that it should not be based on age as was suggested for this group.

Vice Mayor Hillert asked when events were held previously at each location, were people responsible for those facilities in attendance. It was stated that previously there had not been at either the Armory or school, but the events held at the School of the Arts did have people from that facility present for the event and that the Police typically drop by to check in a few times as well. Mrs. Hillert stated that she feels that it would be appropriate to have someone from the facility to attend the event, even if only to stop in at some point during the event. Councilman Irvine stated that he would be glad to speak to the other members of the Armory Committee as President of that Committee and they could arrange for someone to be present or he could stop in at some point. Councilman Umstead said he also would have no problem stopping in on the event as he graduated in 1966 and would be a member of the group participating.

Councilman Irvine verified that it was admissible for him to vote on the matter as he is a member of both the Armory Committee and the Alumni. Mr. Davis stated that he could vote.

Motion to grant permission

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

4. RESOLUTION TO PURCHASE UNPLAIED LANDS, STREETS AND ALLEYS

Virginia Lawler has offered to sell to the Town the unplaid lands, streets, and alleys in Sections 1, 2, and 3 of the Clifton Forge Company and a 20' strip of land that lies adjacent to the exterior boundary lines of the Clifton Forge Company for \$5,000.

RECOMMENDATION: Adopt resolution

Mrs. Burcham clarified that Mr. Davis, on behalf of the Town, approached Mrs. Lawler with the offer of \$5,000 and she accepted.

Mayor Brinkley advised that the parcels mentioned were previously jointly owned by WW Hallogen and Mr. Lawler's father and that they had established a 20' fire line around the then city limits and claimed all of the unmarked alleys within the Clifton Forge Company area of the Town. He stated that over the years, Mr. Lawler had sold rights to some of the property but that it caused an issue for anyone who might be interested and that this transaction will allow the Town the opportunity to be in a position to sell Town property to adjacent property owners or anyone who may be interested without any issue.

Mrs. Burcham stated that the Town has had interest from persons in the past in purchasing lots, but that the Town would have to refer to person to Mr. Lawler to request the rights to the property and we were unable to grant their requests.

Councilwoman Roberts asked Mr. Davis if he could describe the area of the Town involved. Mr. Davis stated that it is difficult without a map present, but it is the area to the right of Commercial towards the east end of the Town. He stated that the lands to the west end of the Town are listed under the C & O Development Company. He stated that in the past Council had the choice to abandon the alleys, but because Mr. Lawler could have then stopped the usage of them, no abandonment occurred.

Angela Carper, Clerk, read the resolution and without further comment or question, it will appear for second reading and adoption at the August 9, 2016 Council meeting.

5. CANCEL SECOND MEETING IN JULY AND SCHEDULED WORK SESSION DUE TO LACK OF AGENDA ITEMS (WITH OPTION TO HOLD SPECIAL MEETING IF NEEDED)

RECOMMENDATION: Cancel meetings on July 19 & 26, 2016

Motion to cancel meetings

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

INFORMATION

Summer Meals Program for Kids began on June 6, 2016 and will continue through July 28, 2016 at the Clifton Forge Fire Station from 11:30 AM – 12:30 PM. Meals will be provided to all children 18 years or younger—FREE!

MANAGER’S COMMENTS

Mrs. Burcham stated that she was among the number of people who still came out and attended the Fourth of July events in spite of the down-pouring rain that occurred. She stated that she has never seen a hardier, patriotic group of individuals who not only participated in the parade during the rain, but also stayed for the reading the Declaration of Independence and introduction of the veterans at Town Hall. She advised that the fireworks program was again one not matched by other places.

Mrs. Burcham reminded everyone with the rain and heat that we're experiencing it is important to remember the town code regarding trash being put into a covered receptacle to avoid problems with animals.

Lastly, Mrs. Burcham mentioned that Sav-A-Lot is going to be under new ownership and they have asked to please be patient with them during the transition. The new owner is planning a number of changes, renovations, and improvements to the store and plans to have a type of celebration or ribbon cutting once everything is finished. She encouraged everyone to continue to support the store and to spread the word to others.

UPCOMING EVENTS

CLIFON FORGE PUBLIC LIBRARY

SUMMER READING PROGRAMS—JULY 20, AND JULY 27, 2016, 11 AM – 12 PM

CLIFTON FORGE MAIN STREET

DOWNTOWN MARKET—EACH FRIDAY, THROUGH SEPTEMBER 30, 2016, 8 AM – 12:30 PM

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, JULY 21, 2016, 7 PM

MASONIC AMPHITHEATRE

MOVIE UNDER THE STARS, “INSIDE OUT”—FRIDAY, JULY 22, 2016, DUSK (FREE)

LEGENDS OF THE HIGHLANDS INCLUDING: SILVERBACKS, RALLY CRY, CHAD NICKELL & THE LOOSE CHANGE—SATURDAY, JULY 23, 2016, 6 PM (\$5 STUDENT, \$8 SENIOR, \$10 ADULT)

OPEN MIC NIGHT FEATURING THE CRIMSON RIVER BAND--FRIDAY, JULY 29, 2016, 7 PM (GOODWILL DONATION)

MASONIC THEATRE

“REMEMBERING THE MASONIC THEATRE, STORIES FROM YOUR NEIGHBORS”—SATURDAY, JULY 16, 2016, 7 PM

“LAYING THE CORNERSTONE RE-ENACTMENT”—SATURDAY, JULY 30, 2016, 2-8 PM (RE-ENACTMENT FESTIVITIES FREE OF CHARGE, DINNER WILL BE SERVED IN THE WESTROCK BALLROOM AT 5 PM WITH SOCIAL HOUR, TICKETS TO DINNER \$18)

PUBLIC COMMENTS

Diana Kling Smith of 224 Highland Avenue provided a brief update on the Downtown Market. She stated that there have been several new vendors and the past two Fridays there has also been guitar and banjo music. She stated that the market is so far very successful and that the produce should begin to arrive within the next few weeks. She reminded everyone that the market is held every Friday from 8 AM – 12:30 PM and encouraged people to come. Ms. Smith also complimented the recent Fourth of July festivities and thanked those that offered support. She stated that with the weather, she was amazed at the number of people who came out and thanked the Town.

COUNCIL COMMENTS

Councilman Irvine thanked everyone for coming and stated that the fireworks display was wonderful and he congratulated the Masonic Theatre on the grand re-opening and stated that the theatre is absolutely beautiful.

Councilwoman Roberts thanked everyone and stated that it was very gratifying to see people come out to attend the Fourth of July festivities and the Masonic Theatre’s grand re-opening. She mentioned that it was very nice to have the Theatre open and able to accommodate the “Ladies of Liberty” at the last minute and that their performance was well attended and she was very pleased with the events of the weekend and feels very fortunate to be a part of them.

Councilman Umstead thanked everyone for coming and apologized for not being able to attend the Stars and Stripes Celebration as he and his family were out of town on vacation at Holden Beach. He stated that the fireworks he saw while there could not

compare to the display here in Town. He also stated he looks forward to the class reunion and thanked the Alumni Association for their work on it.

Vice Mayor Hillert stated that it was a very gratifying weekend in many ways, both with the events held and with the crowd that came out to participate. She stated it was truly awe inspiring. She invited anyone who has yet to see the Theatre to please come out and mentioned that there will be a story telling event this Saturday, followed by a reception and tours.

Mayor Brinkley stated that he would like to commend all of the people who came out and stood in the rain and participated in the parade. He stated that in spite of the weather, it was still a good turnout and that the ceremony held at Town Hall was very impressive. He said he was especially impressed with the gentleman who portrayed Patrick Henry. He thanked everyone for coming to the meeting.

**CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 A-3
REAL ESTATE & A-30 Contract Negotiation**

Motion made by: Councilwoman Roberts

TIME: 7:32 PM

Seconded by: Councilman Irvine

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to return to open session

TIME: 8:04 PM

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed

Motion made by: Councilman Irvine

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to adjourn

TIME: 8:14 PM

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed:	5-0
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